



Board of Directors

Ms. Sarah Chebli, Board Chair

Mr. Hamada Aboubaker

Mr. Mabdi Nur

Mr. Amir Mohammed

Mr. Abdallah Mohammed

STEAM Academy
4100 66th St. East
Inver Grove Heights, MN 55076
Office: (651) 236-8280
info@steamacademymn.org
www.steamacademymn.org

April 26, 2024

Dear Parents, Staff, and Board Members;

STEAM Academy is in its third year of operation. According to Minnesota Statute charter school law 124E.07 and its bylaws, STEAM ACADEMY is proceeding with its Board election. As of today, STEAM ACADEMY board is in full compliance with MN state statute. Its current sitting board consists of 5 members (2 community members, 1 teacher member, and 2 parent members). As for this election, all the five positions are open for election (two non-parent community members, one teacher member, and two parent members). The board, staff, and families of STEAM ACADEMY are indebted to them for the great service they have provided to school as board members. At this time, all the current Board members are interested to run again for their seats.

ELIGIBLE CANDIDATE:

Only Parents of STEAM ACADEMY students are allowed to run for the parent member seat. Please be aware that all teachers, parents, and legal guardians of students at the STEAM ACADEMY are not eligible to run for the non-parent community member seat; however, they are eligible to nominate community members to run for the open seats on the STEAM ACADEMY board. It is by the law that all school officers and staff including elected and ongoing board members will be required to pass a background check before being added to the ballot and appointed to the board.

ELIGIBLE VOTERS:

By the Minnesota Statute 124E, staff members employed at the school, including teachers providing instruction under a contract with a cooperative, members of the board of directors, and all parents or legal guardians of children enrolled in the school are the voters eligible to elect the members of the school's board of directors. Therefore, all parents, legal guardians, licensed teachers, and board members are the voting members for both positions. Each family is eligible for two votes regardless of the number of students enrolled at STEAM ACADEMY. Your participation is crucial to the mission of the STEAM ACADEMY. **The election will take place on May 31st, 2024 at STEAM Academy (All school Assembly event and anytime between 9:00am-4:00pm).**

On the next page is a detailed outline for the 2024 board election plan and timeline. Also, the STEAM ACADEMY board nomination form is attached to this letter.



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Outline for 2024 - STEAM ACADEMY Board Election Plan and Timeline:

Overarching Goals: Open, Transparent, and Compliant

The following steps will be used to ensure STEAM ACADEMY Board Elections are compliant with MN state statute 124E.07 for charter schools:

- 1- Sitting board took the following actions:
 - a. Based on terms of current board members, STEAM ACADEMY board determined that five seats are open for election (two non-parent community member, one teacher member, and two parent members).
 - b. The Board has appointed an Election Commissioner, Lulzim (Luli) Axhijaj (Educational Leadership Consultant) at its March 7th, 2024 Board Meeting.
- 2- The STEAM ACADEMY Election Commissioner will ensure the following take place:
 - a. Announce (website, email, mailer home/translated) the board nomination window, the Election Day, and provide application process including nomination form at least 30 days before the election dates, (April 26, 2024).
 - b. Accept and receive nominations and candidates' Resumes and Bios between May 3rd – 17th, 2024.
 - c. Determine candidate eligibility for election based on MN charter School Statute 124E.07. (Includes background check)
 - d. Finalize election ballot, May 20, 2024.
 - e. Disseminate eligible candidates' bios to all STEAM ACADEMY families and staff (website, mailer home), May 22, 2024.
 - f. Conduct the election, May 31, 2024 (during all school assembly event and 9:00am-4:00pm)
 - g. Communicate detailed results with parents and staff (website and mailer home/translated) on June 7, 2024.
 - h. Ensure new board members are aware of new board training requirements and 2015 MN charter school law 124E.07 and their starting date of taking office. June 14, 2024.
- 3- STEAM ACADEMY Administration will:
 - a. Inform all board members of STEAM ACADEMY board meeting dates for 2024/2025
 - b. Welcome newly elected board members who will take office as of 7/1/2024 for four-year terms.

If you have any questions or concerns, please email me at leadingdser@gmail.com or call at 612-812-1367.

Thank you,

Lulzim (Luli) Axhijaj, (Educational Leadership Consultant) Election Commissioner

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Candidate Nomination Form for 2024 STEAM ACADEMY Board Election

To Apply:

Send a completed candidate form via email to leadingedser@gmail.com by US mail or drop off at the STEAM ACADEMY front office to the attention of Election Commissioner **by May 17, 2024 (4:00 PM)**. A completed candidate form includes:

- 1- Full Name (First-Last):
- 2- Phone Number:
- 3- Email address:
- 4- Include a letter (not to exceed 1 page, double spaced, font size 12) explaining why you want to become a board member and assurance of no Conflicts of Interest.
- 5- Include a resume (2 pages maximum)
- 6- Include a bio to be included in the election ballot (Not to exceed 250 word)
- 7- Include a photo for media purposes (Optional).