

**STEAM ACADEMY BOARD MEETING
AGENDA/MINUTES October 12, 2022**

School Name	STEAM Academy	
Charter Number	#4270	
Date	Oct 12, 2022 6:00pm Central Standard Time	
Address	On Zoom The Zoom link was made available to public for those who wanted to join the meeting.	
Board Members Present		Role
Maryam Arab		Secretary
Mahdi Nur		Treasure
Makia Jama		Teacher
Hamada Aboubakr		Vice Chair
Sarah Chebli		Vice Chair
		Board Chair
Board Members Absent		
None		
Community members present		
Amina Adan, Magdy Rabeaa (SPS), Adam Myland(NEO), Joseph Soveine (TAG), and Luli Axhijaj		
Call to Order	By: Sarah Chebli	Time: 6:00 pm
School Mission Statement		
<p>Mission: STEAM Academy’s mission is to provide a student-centered learning environment where all of its students, families, and communities apply the civic skills needed to wisely meet the common good through personal and public education. Our school strives to answer the question, “Why do I need to know this?” from diverse perspectives: culturally responsive, critical thinking, life-long learning, gender neutral, community informed, cross generational, and any other viewpoint that produces a greater public good.</p>		
<p>Vision: STEAM Academy embraces a multidisciplinary curriculum with an emphasis on Science, Technology, Engineering, Arts, and Mathematics (STEAM) to provide a learning-for-understanding environment which values personal and community accountability, creativity, diversity, critical thinking, and multiculturalism. We believe that schools can prepare their students for greater understanding of profound issues through collaboration, critical thinking and problem solving. We believe this is possible when learning is done with purpose.</p>		
Community Comment		

Public Comment is an open forum portion of the meeting and is an opportunity to present an issue, concern, or other statement to the Board of Directors. Individuals wishing to address the Board must sign up prior to the Call to Order and will be allotted three (3) minutes.

No comments

Declaration of Conflict of Interest if any

Board members read the agenda and disclose if they have any real or perceived conflict of interest with any agenda item.

No Conflict of Interest

Approval of the Agenda

Motion Motion made at 6:07pm

Made by: Sarah Chebli **Seconded by: Hamada Aboubakr**

Discussion The Board approved the agenda and added an additional item.

Vote	Yea	Nay	Abstain
	5	0	0

Agenda

- Approve the Agenda
- Approve the Previous Meeting minutes
- Financial Reports and CSP update
- Budget Update FY23
- Staffing Update
- Academic & Operations Update
- Lease Aid Application
- Policies and Charter School Assurances
- Board Meeting Calendar
- Board Training
- Other suggested agenda Items
- Adjourn

1. Review and approve the last meeting minutes.

Motion Motion made at 6:12pm to push the meeting minute for the approval to next meeting

Made by: Sarah Chebli **Seconded by: Hamada Aboubakr**

Discussion Will push the meeting minutes approval to the next meeting.

Vote	Yes	Nay	Abstain
	5	0	0

2. Finance Report (Finance/CSP reimbursement update)

Motion	Motion made at 6:26pm to approve the financial reports		
Made by: Hamada Abubakar	Seconded by: Mahdi Nur		
Discussion	Financial highlights included balance sheets, income statements, and cash flow and everything is in order. The CSP grant is not yet submitted for Implementation 2, but will be submitted soon. The recommendation is that we cut back on spending until the grant is approved. The Lease aid application has also not been submitted yet. Revenue is about 10,000 higher than balance. Projections with detailed expenses also look good. We will keep an eye on spending the cash flow during January and February until the CSP grant and lease aid is approved.		
Vote	Yes	Nay	Abstain
	5	0	0

3. Budget Update FY2023

Motion	Motion made at 6:31 to approve Budget Revision / Update		
Made by: Makia Jama	Seconded by: Mahdi Nur		
Discussion	The revision is due to enrollment, we started the year at an est. of 120, however the enrollment is at 60. There have also been some modifications to spending areas, less staff hired due to the enrollment, but the budget should be similar to last year. The major changes were enrollment predictions and their effects on salaries and benefits.		
Vote	Yes	Nay	Abstain
	5	0	0

4. Staffing Updates

Motion	Motion made at 6:40pm to approve staffing and vendor contracts.		
Made by: Hamada Aboubakr	Seconded by: Sarah Chelbi		
	Going through three staff contracts. We have a higher enrollment in Special Ed. Students. Would like to approve four staff contracts: Marian Abdi, Khadija Hassan, Saynab Waays, Naima Ali. Having bilingual teachers is helpful. There is a company KARE Ride LLC to assist with transportation for Special Education students. Another contract that is up for approval is a catering company, Saint Paul Catering company.		

Vote	Yes	Nay	Abstain
	5	0	0

5. Academics and Operations Update

Motion	No motion required, just an update		
Made by:	Seconded by:		
	<p>K and 1st grades have now been separated to assist teachers' caseload. Grades are from K to 6th grade. They have gym classes and second language classes as electives. Working with the catering company. TAG changed its name to ED Fin Minnesota. Building renovations is coming along. Enrollment is at 58 and it's increasing slowly. We are attending different community events to advertise. Created a video with a TV station to broadcast the school.</p> <p>Academic update: Using Mobymax to increase skills. Amina will share more details at the next meeting. This year everything is in person.</p>		
	Yes	Nay	Abstain
	0	0	0

7. Facility and Lease Aid Application

Motion	No Motion made		
Made by:	Seconded by:		
Discussion	Have an appointment on October 18 th with Fire Marshal for an inspection and to confirm everything is good to go. They are almost at approval.		
	Yes	Nay	Abstain
	0	0	0

8. Policies and Charter School Assurances

Motion	No Motion made		
Made by:	Seconded by:		
Discussion	Want to make sure all policies, like religious accommodations, conflict of interest and others are available and look good. The next step is to verify all staff and board members have the proper training. The Assurances are due to		

	NEO and MDE on October 31 st . The school leader and Board chair will sign the assurances report.		
	Yes	Nay	Abstain
	0	0	0

9. Board Meeting Calendar

Motion	Motion made at 6:57 to approve the next meeting dates.		
Made by:	Hamada Aboubakr	Seconded by: Makia Jama	
Discussion	The next two meetings will be November 17, 2022 and December 15 th , 2022 at 6pm if needed to meet. Board discussed having every other month meetings beginning in January 2023.		
Vote	Yes	Nay	Abstain
	5	0	0

10. Board Training

Motion	No Motion made		
Made by:		Seconded by:	
Discussion	All board members need to do the proper trainings.		
Vote	Yes	Nay	Abstain
	0	0	0

8. Other Suggested Items: None

Adjourn Meeting

Motion	Motion to adjourn the meeting made at 7:00pm		
Made by:	Sarah Chebli	Seconded by: Mahdi Nur	
Discussion	none		
Vote	Yes	Nay	Abstain
	5	0	0

STEAM Academy Authorizer:

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