

**STEAM ACADEMY BOARD MEETING
AGENDA/MINUTES 1/20/2021**

School Name	STEAM Academy	
Charter Number	#4270	
Date	1/20/2021	
Address	1250 Fifield Ave, Falcon Heights, MN 55108 Via ZOOM, a ZOOM link was provided to the public.	
Board Members Present	Role	
Hamada Aboubakr	Board Chair	
Sarah Chebli	Board Vice Chair	
Joseph Lopez	Board Secretary	
Mahdi Nur	Board Treasurer	
Tamer Sharafeldin	Board Member	
Board Members Absent		
Community members present		
Tu Nguyen	NEO Rep	
Call to Order	By	Time
	Hamada Aboubakr	6:35 pm
School Mission Statement		
<p>Mission: STEAM Academy’s mission is to provide a student-centered learning environment where all of its students, families, and communities apply the civic skills needed to wisely meet the common good through personal and public education. Our school strives to answer the question, “Why do I need to know this?” from diverse perspectives: culturally responsive, critical thinking, life-long learning, gender neutral, community informed, cross generational, and any other viewpoint that produces a greater public good.</p> <p>Vision: STEAM Academy embraces a multidisciplinary curriculum with an emphasis on Science, Technology, Engineering, Arts, and Mathematics (STEAM) to provide a learning-for-understanding environment which values personal and community accountability, creativity, diversity, critical thinking, and multiculturalism. We believe that schools can prepare their students for greater understanding of profound issues through collaboration, critical thinking and problem solving. We believe this is possible when learning is done with purpose.</p>		
Community Comment		
Public Comment is an open forum portion of the meeting and is an opportunity to present an issue, concern, or other statement to the Board of Directors. Individuals wishing to address the Board must sign up prior to the Call to Order and will be allotted three (3) minutes. Total		

public comment will be limited to twenty one (21) minutes.			
NEO Rep: Please keep us updated about Tamer situation Excited to hire a startup coordinator. No fees are due currently.			
Declaration of Conflict of Interest if any			
Board members read the agenda and disclose if they have any real or perceived conflict of interest with any agenda item.			
Approval of the Agenda			
Motion	Motion made by Hamada at 6:40 pm		
Made by: Hamada Aboubakr		Seconded by: Joe Lopez	
Discussion	No discussion		
	Yea	Nay	Abstain
	5	0	0
Agenda			
<ul style="list-style-type: none"> 1- Review and approve the last two meeting minutes. 2- Treasurer report. 3- Updates on the Start-Up Coordinator position: <ul style="list-style-type: none"> 3.1- Reporting the interview results by the hiring committee with the suggested candidate 3.2- Discussing the offer 4- Report by the MDE boot camp attendants from our board 5- Other suggested items 			

1. Review and approve the last two meeting minutes			
Motion	Motion made by Joe Lopez 7:10 pm		
Made by: Joe Lopez		Seconded by: Sarah Chebli	
Discussion			
	Yes	Nay	Abstain
	5	0	0

2. Treasurer report.

3. Updates on startup coordinator position			
3.1 Reporting the interview results			

3.2 Discussing the offer

4. Report by MDE basecamp attendants

5. Other suggested items

Adjourn Meeting			
Motion	Motion to adjourn meeting made by Hamada Aboubakr at 7:54 pm		
Made by: Hamada Aboubakr	Seconded by: Mahdi Nur		
Discussion	none		
Vote was unanimous			
	Yes	Nay	Abstain
	5	0	0

1. Review and approve last meeting minutes
 - a. The board took the first 30 minutes of the meeting to go over the previous meetings. The times and names were fixed. We also added fine details into each meeting agenda.
 2. Treasurer Report
 - a. No updates from Tamer Sharafeldin
 3. Updates on startup coordinator position
 - a. The hiring committee (Joe Lopez, Hamada Aboubakr and Sarah Chebli) followed the Open and fair hiring process and looked at each candidate that applied. After reviewing all 11 resumes, the committee determined the top 4 candidates. Those top four candidates were interviewed for a max of 60 minutes per interview. One of the top candidates did not schedule a time with the committee; it was decided to withdraw that invitation and send a new invite to the next person on our list. The committee was also joined by Dr. Julie Henderson to help with the interviews. The committee has decided to offer the position to Luli Axxhijaj. The current budget may not be enticing enough to hire the committee's first choice and will be offered to Sawsan Natsheh.
 - b. If the position is not filled by either of these candidates, then the committee will go back to the applicants.
- 3.1 Interview results
- a. The committee has decided to offer the position to Luli Axxhijaj. The current budget may not be enticing enough to hire the committee's first choice and will be offered to Sawsan Natsheh.

- 3.2 Approving the salary/hourly wage for the start up position
 - a. The board has discussed potential hourly rates for the start up position and have decided 16 hours per week for 35-40\$ per hour. Extra hours must be approved by the board.
 - b. If Luli declines the offer, Sawsan will be offered 25\$, \$27.50
4. Updates from attendants of Boot camp.
 - a. Sarah attended the training on 1/20/21. The upcoming training is on Wed, Feb 17th from 8am until noon. Food nutrition, Audit and Special Ed Programing for new charter schools. What is covered under federal funding and how schools can be reimbursed for food. When dealing with food, there are certain requirements that need to be met. Very strict deadlines need to be met in order to be reimbursed. Contact vendors around the area. Federal programs Title I, II, IVa. Grants for schools. Help students below the poverty line by filing need based lunch forms. Title II is for helping with teacher development. Title IV, supplementing tech and integrating into the classroom. The school is required to have an ELL teacher and must test all new students within 30 days of joining.
5. Other suggested items
 - a. No other suggested items

STEAM Academy Authorizer:
Novation Education Opportunities (NEO), 3432 Denmark Avenue Suite 103. Eagan, MN.
55123.
Phone: 612-889-2103
Fax: 612-870-1200
Email: executive.director.email@gmail.com
<http://www.neoauthorizer.org>